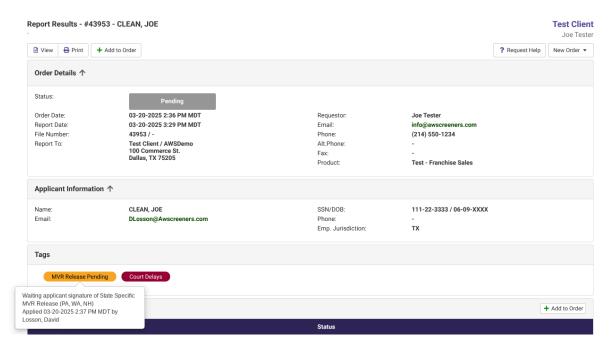
Overview of Tags In InstaScreen™

We're excited to announce that our clients can now view File Tags in InstaScreen[™], improving communication about the status of background checks. These tags, which we've used internally for a while, provide a quick and easy way for you to check the status of your order without having to contact us.

To see the tags, log in to InstaScreen[™] and open the relevant file from your Pending Reports Queue (*Reports/Pending Reports*) by clicking on the applicant name or the File#. See below:



Any tags applied to your file will be displayed below the applicant's information. (See Below)



If you hover your mouse pointer over a tag you will see the tag description and when it was applied to your file and by whom.

Some of our most common tags are listed below:

Tag	Description
MVR Release Pending	Waiting applicant signature of State Specific MVR Release (PA, WA, NH)
Credit Report Freeze	Awaiting the lifting of a Credit Report Freeze by the applicant
Pending Drug Test Results	Waiting on results from a drug test.
Court Delays	Delays querying court records.
Bus Int Questionnaire Pending	Waiting on the completion of a Business Interest Questionnaire
International-Pending Documents	International Search Pending applicant documents